

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Chloe Dummer		Telephone number: 07891 277528
Subject²:	Leeds Station Sustainable Travel Gateway Scheme		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer, Highways & Transportation:</p> <p>a) Approved the highways proposals for the Leeds Station Sustainable Travel Gateway Project as documented in Appendix A.</p> <p>b) Approved the procurement, via the Leeds Minor Works Contractor Framework Agreement (MWCFA), of a contractor to undertake statutory diversion works in late 2021 to facilitate demolition works. This will be done as part of the Boar Lane delivery works.</p> <p>c) Approved the design and arrangement of proposed traffic restrictions which will be implemented by way of draft Traffic Regulation Orders (TRO) for the Leeds Station Sustainable Travel Gateway project. The required TROs will be secured using the powers contained within the Road Traffic Regulation Act 1984, the Highways Act 1980 and pedestrian and cycle facilities are constructed under the powers contained under the provisions of section 65(1) of the Highways Act 1980 for segregated or shared joint use by pedal cyclists and pedestrians.</p> <p>d) Authorised the City Solicitor to advertise a notice under the provision of Section 23 of the Road Traffic Regulation Act 1984 (amended) associated with the provision of a pedestrian crossing and if no valid objections are received, to implement the pedestrian crossing as advertised; and</p> <p>e) To advertise the draft TROs as shown in Appendix B, and if no valid</p>		


¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>objections are received, to make, seal and implement the Orders as advertised.</p>
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Please see the Leeds Station Sustainable Travel Gateway Report</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>N/A</p>
Affected wards:	Beeston and Holbeck, Hunslet and Riverside, Little London and Woodhouse
Details of consultation undertaken⁴:	<p>Executive Member Cllr Hayden 13/09/21</p>
	<p>Ward Councillors Cllr Nash Cllr Wray Cllr Iqbal Cllr Gohar Cllr Gabriel Cllr Scope</p>
	<p>Others LCC Traffic, Network Management, Civil Engineering, Transport Strategy, Transport Policy, Asset Management, Street Lighting, UTMC, Flood Risk Management, Bridges, Accessibility Team, City Centre Management, Connecting Leeds and LPTIP</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Chloe Dummer</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

	Construction scheduled to commence in February 2022.		
List of Forthcoming Key Decisions⁵	Date Added to List:-		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Chief Officer for Highways and Transportation, Gary Bartlett, Chief Officer, Highways & Transportation		
	Signature 		Date: 24/08/21

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.